

## Bay Bush Action

December 2021

<b>Job Description</b> - Ngahere Recovery Enabler	
<b>Role Purpose:</b> To support the forest restoration work of Bay Bush Action by enabling kaimahi to control pest animals in the Ōpua State Forest and undertake other tasks to support the Ngahere Recovery project and Bay Bush Action's vision.	
<b>Reports to:</b> The Board of Trustees	
<b>Hours of Work:</b> 10-15 hours per week, by agreement	
<b>Term of Employment:</b> 12 months (with potential rollover for another 6-12 months)	
<b>Tasks and Responsibilities:</b>	
Training	Assist where required in the training of rangatahi in a range of conservation work and associated skills.
Design	Design and validate tracks and bait station layout using GIS software.
Predator control	Supervise the installation and servicing of bait stations and a network of stoat and cat traps in defined areas within the Ōpua State Forest.
Monitoring	Monitor outcomes of the network to meet goals and reporting requirements.
Procurement/Contracts	Implement procurement process in accordance with the project plan. Involves purchasing products, preparation and review of contracts, tenders and associated tasks.
Health & Safety	Design, review and update H&S plans. Lead and review an open and inclusive health and safety culture, ensuring kaimahi have appropriate PPE and are familiar with its use, and that tasks are planned and carried out in a safe manner with input from all team members.
<b>Outcomes/measures:</b> 5% rat tracking in defined service area 5% possum RTC (residual trap catch) or equivalent bite mark index BMI Deliverables - monthly board report reflecting progress to date, based on protecting five blocks, each of 250 hectares, within a two-year period (24 months)	
<b>Essential Skills:</b> Experienced in multi-species pest control by trapping and toxins ( VTA cert. and CSL) Experience in design using GIS software (ArcGIS, QGIS or similar) Competent in bush navigation, use of maps and GPS	

<p>Experience supervising/mentoring kaimahi to develop their skills          Ability to problem solve and identify efficiencies to deliver best outcomes          Proficiency in word processing, spreadsheets and email communications          Able to present of data/results to demonstrate progression</p>
<p><b>Preferred Skills:</b>          Good understanding of te ao Māori and knowledge of te reo Māori          Understanding of project management          Basic skills with battery operated tools, drills etc.</p>
<p><b>Desirable Attributes:</b>          Keen interest in conservation and outdoor work          Comfortable in te ao Māori          Willing to learn new skills, and to help train others.          Full driver's license, drug free and physically fit.</p>
<p><b>Primary working relationships</b>          Internal and project contacts: Administrator, BBA board, kaimahi, volunteers</p>
<p><b>External contacts</b>          Central and local government agencies (FNDC, DOC, MSD, NRC, MPI, Worksafe), NGOs, St Johns and contractors.</p>
<p><b>Application details</b>          Email baybushaction@gmail.com with your CV. Tell us why you think you are right for this contract.          Application received until Friday 14 January 2022.</p>